

# Cover Sheet: Request 15361

## NGR 6XXXL Post Master Certificate Practicum

### Info

Process	Course New Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Cecile Kiley ckiley@ufl.edu
Created	10/22/2020 1:51:36 PM
Updated	10/23/2020 3:43:38 PM
Description of request	Currently the College's certificate program is lacking a final clinical course, this course will be the final clinical courses for our students.

### Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	NUR - Nursing 31010000	Rene Love		10/23/2020
NGR 6XXXL Post Master's Certificate Practicum.docx					10/22/2020
College	Approved	NUR - College of Nursing	Rene Love		10/23/2020
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			10/23/2020
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

## Course|New for request 15361

### Info

**Request:** NGR 6XXXL Post Master Certificate Practicum

**Description of request:** Currently the College's certificate program is lacking a final clinical course, this course will be the final clinical courses for our students.

**Submitter:** Cecile Kiley ckiley@ufl.edu

**Created:** 10/22/2020 1:41:25 PM

**Form version:** 1

### Responses

**Recommended Prefix** NGR

**Course Level** 6

**Course Number** XXX

**Category of Instruction** Intermediate

**Lab Code** L

**Course Title** Post Master Certificate Practicum

**Transcript Title** PM CERT PRACTICUM

**Degree Type** Graduate

**Delivery Method(s)** Off-Campus

**Co-Listing** No

**Effective Term** Earliest Available

**Effective Year** Earliest Available

**Rotating Topic?** No

**Repeatable Credit?** No

**Amount of Credit** Variable

**If variable, # min** 1

**If variable, # max** 4

**S/U Only?** Yes

**Contact Type** Regularly Scheduled

**Weekly Contact Hours** 4

**Course Description** This course provides an opportunity to synthesize advanced knowledge and role behaviors in an advanced practice role within clinical specialty tracks. Students will practice under the supervision of faculty with agency preceptors in an appropriate facility or institution. With faculty guidance, student will develop a practicum plan based on course objectives to include specific objectives, learning activities, and evaluation methods.

**Prerequisites** All required clinical courses.

**Co-requisites** None

**Rationale and Placement in Curriculum** Currently the post master's certificate program does not have a permanent course for practicum.

**Course Objectives** Utilize theories from nursing sciences and arts to develop a comprehensive and holistic approach to nursing care.

2. Critique and apply research findings to provide quality health care, initiate change, and improve nursing practice.

3. Utilize theories and principles of health care policy, organization and finance to manage fiscal, human, and physical resources.

4. Critically and accurately assess, plan, intervene, and evaluate health experiences (including wellness and illness) of individuals, families, and communities.

5. Apply knowledge of cultural diversity and global perspectives in delivering health care.

6. Utilize legal and ethical principles to guide decision-making in an advanced nursing practice role.

7. Utilize communication and interpersonal skills to facilitate collaborative relationships with clients and the health care team.

8. Develop an ethical framework to guide one's advanced nursing role and foster one's

leadership and continued growth within the nursing profession.

**Course Textbook(s) and/or Other Assigned Reading** All other texts from previous didactic courses.

**Weekly Schedule of Topics** This is a clinical courses that does not have a weekly assignment schedule.

**Grading Scheme** Clinical experience will be evaluated through faculty observation, verbal communication with the student, written work, and agency staff reports using a College of Nursing Clinical Evaluation Form. Evaluation will be based on achievement of course and program objectives using a College of Nursing Clinical Evaluation Form.

**Instructor(s)** To be determined.

**Attendance & Make-up** Yes

**Accomodations** Yes

**UF Grading Policies for assigning Grade Points** Yes

**Course Evaluation Policy** Yes

UNIVERSITY OF FLORIDA  
COLLEGE OF NURSING  
COURSE SYLLABUS  
SEMESTER/YEAR

COURSE NUMBER

NGR 6XXXL

COURSE TITLE

Post Master Certificate Practicum

CREDITS

Variable credits 1-4 credits

PREREQUISITES

All required clinical courses

FACULTY

To Be Determined

COURSE DESCRIPTION This course provides an opportunity to synthesize advanced knowledge and role behaviors in an advanced practice role within clinical specialty tracks. Students will practice under the supervision of faculty with agency preceptors in an appropriate facility or institution. With faculty guidance, student will develop a practicum plan based on course objectives to include specific objectives, learning activities, and evaluation methods.

COURSE OBJECTIVES Upon completion of this course, the student will be able to:

1. Utilize theories from nursing sciences and arts to develop a comprehensive and holistic approach to nursing care.
2. Critique and apply research findings to provide quality health care, initiate change, and improve nursing practice.
3. Utilize theories and principles of health care policy, organization and finance to manage fiscal, human, and physical resources.
4. Critically and accurately assess, plan, intervene, and evaluate health experiences (including wellness and illness) of individuals, families, and communities.
5. Apply knowledge of cultural diversity and global perspectives in delivering health care.
6. Utilize legal and ethical principles to guide decision-making in an advanced nursing practice role.
7. Utilize communication and interpersonal skills to facilitate collaborative relationships with clients and the health care team.
8. Develop an ethical framework to guide one's advanced nursing role and foster one's leadership and continued growth within the nursing profession.

COURSE SCHEDULE

E-Learning in Canvas is the course management system that you will use for this course. E-Learning in Canvas is accessed by using your Gatorlink account name and password at <http://elearning.ufl.edu/> . There are several tutorials and student help links on the E-Learning login site. If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu) .

It is important that you regularly check your Gatorlink account email for College and University wide information and the course E-Learning site for announcements and notifications.

Course websites are generally made available on the Friday before the first day of classes.

Clinical Schedule: **TBA**

**Students will need approximately 8-12 hours of clinical each week (depending on preceptor schedule).**

**All students will complete the minimum of required clinical hours based on the amount of credits (48-192). You will use Exxat Nurse Practitioner Student Tracking System to record clinical encounters and clinical hours. You will have 2 weeks to record your clinical hours. If you have technical questions regarding Exxat, contact support@Exxat.com. .**

Graduate students are required to submit a written calendar of planned clinical practice dates and times to the

Graduate students are required to submit a written calendar of planned clinical practice dates and times to the course faculty member prior to beginning the clinical rotation in Exxat. Any changes to the calendar (dates and times) must be submitted in writing to the course faculty member before the change is planned to occur. Clinical hours accrued without prior knowledge of the faculty member will not be counted toward the total number of clinical hours required for the course.

#### TEACHING METHODS

Supervision of clinical practice with onsite clinical and faculty preceptors and guided seminar group discussion.

#### LEARNING ACTIVITIES

Supervised onsite clinical practice and seminar presentations with analysis of selected clients reflecting ongoing and emergent clinical issues; verbal and written reports related to assessment, diagnosis and management plans

#### EVALUATION

Minimum Required Clinical Practice Hours: 48-192 hours (based on the amount of credits)

Clinical experience will be evaluated through faculty observation, verbal communication with the student, written work, and agency staff reports using a College of Nursing Clinical Evaluation Form. Faculty reserve the right to alter clinical experiences, including removal from client care areas, of any student to maintain patient safety and to provide instructional experiences to support student learning.

Evaluation will be based on achievement of course and program objectives using a College of Nursing Clinical Evaluation Form found in Exxat. All areas are to be rated. A rating of Satisfactory represents satisfactory performance and a rating of Unsatisfactory represents unsatisfactory performance. **The student must achieve a rating of Satisfactory in each area by completion of the semester in order to achieve a passing grade for the course**. A rating of less than satisfactory in any of the areas at semester end will constitute an Unsatisfactory course grade.

The faculty member will hold evaluation conferences with the student and clinical preceptor at each site visit. The faculty member will document or summarize each conference on the Clinical Evaluation Form or Incidental Advisement Record. This summary will be signed by the faculty member and student. Mid-rotation evaluation conferences will be made available to each student. **Final evaluation conferences with the faculty member are mandatory** and will be held during the last week of each clinical rotation. A student may request additional conferences at any time by contacting the clinical faculty.

Students also assess their learning experience using Clinical Site Assessment Exxat.

#### ATTENDANCE

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> .

#### MAKE UP POLICY

**You are required to complete your clinical hours. Any hours missed, must be made up to meet the certification exam requirements.**

#### GRADING SCALE

S Satisfactory

U Unsatisfactory

For more information on grades and grading policies, please refer to University's grading policies:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx> .

#### COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/> . Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/> . Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/> .

#### ACCOMMODATIONS DUE TO DISABILITY

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/) ) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

#### HONESTY POLICY

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is

either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code ( <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/> ) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor.

### PROFESSIONAL BEHAVIOR

The College of Nursing expects all Nursing students to be professional in their interactions with patients, colleagues, faculty, and staff and to exhibit caring and compassionate attitudes. These and other qualities will be evaluated during patient contacts and in other relevant settings by both faculty and peers. Behavior of a Nursing student reflects on the student's individual's ability to become a competent professional Nurse. Attitudes or behaviors inconsistent with compassionate care; refusal by, or inability of, the student to participate constructively in learning or patient care; derogatory attitudes or inappropriate behaviors directed at patients, peers, faculty or staff ; misuse of written or electronic patient records (e.g., accession of patient information without valid reason); substance abuse; failure to disclose pertinent information on a criminal background check; or other unprofessional conduct can be grounds for disciplinary measures including dismissal .

### UNIVERSITY POLICY ON ACADEMIC MISCONDUCT

Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <http://www.dso.ufl.edu/students.php> . Students are required to provide their own privacy screen for all examination's administered to student laptops. No wireless keyboards or wireless mouse/tracking device will be permitted during examinations.

### University and College of Nursing Policies

Please see the College of Nursing website for student policies ( <http://students.nursing.ufl.edu/currently-enrolled/student-policies-and-handbooks/> ) and a full explanation of each of the university policies – ( <http://students.nursing.ufl.edu/currently-enrolled/course-syllabi/course-policies> )

Attendance

UF Grading Policy

Religious Holidays

Counseling and Mental Health Services

Student Handbook

Student Use of Social Media

Faculty Evaluations

### REQUIRED TEXTBOOKS

All other texts from previous didactic courses.

Approved:

General Faculty: